



**ADDENDUM  
PURCHASING OFFICE  
CITY OF AUSTIN, TEXAS**

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**Solicitation: IFB 8200-SBR1000**

**Addendum No: 4**

**Date of Addendum: 1/31/19**

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This addendum is to incorporate the following changes to the above referenced solicitation:

**I. Questions:**

Question 1: The bid document stipulates that delivery fees for the bottled water are not allowed. Can you tell me how many delivery locations are involved and how often you would like the water delivered to each location?

Response: All unit pricing for water is to include delivery. Please refer to the Scope of Work section 2.0 Background of the solicitation for a list of current departments. The City does reserve the right to add or remove locations with written notice provided to the vendor of their delivery location(s) and delivery items/schedule.

**II. Additional Information:** Please see the added Attachment B – Delivery locations.

**III. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

ACKNOWLEDGED BY:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.**